

MEMORANDUM OF UNDERSTANDING


This Memorandum of Understanding is made on 8th July, 2021 at New Delhi between **Daulat Ram College**, a Govt. of NCT of Delhi College affiliated to the University of Delhi having its campus at 4, *Patel Marg, Maurice Nagar, Delhi-110007* represented by its Principal, Prof. Savita Roy (hereinafter referred to as the "DRC" which expression shall, unless excluded by or repugnant to the context, be deemed to include its successors, representatives and assigns) of the one part

AND

The **Delhi State Legal Services Authority** (hereinafter referred to as "DSLISA") constituted under the Legal Services Authorities Act, 1987, having its *Central Office at Patiala House Courts, New Delhi* and represented by the Member Secretary, DSLISA, Shri Kanwal Jeet Arora, which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors, representatives and assigns) of the other part.

PREAMBLE

WHEREAS, DRC is one of the oldest and largest women colleges of the city imparting holistic and quality education in the field of Science, Humanities and Commerce. A conjoint initiative has been taken by the DRC and DSLISA to introduce **Add-on Courses: Certificate/Diploma/Advance Diploma Courses** on "**Legal Literacy, Awareness and Aid**". These Courses are value based and job oriented, supplementing the skills of Students. Moreover, such Courses form the basic precept of the *National Education Policy, 2020*. These Add-on Courses have been introduced for the *first time* in the College under the aegis of University of Delhi. The purpose of these Courses is to educate learners and young professionals from non-law fields about theoretical and practical aspects of the legal education and framework. The main objectives of these Courses are:


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- b. To develop understanding of the interdisciplinary nature of law and its relations with the parent disciplines.
- c. To cultivate and enhance technical acumen and skills about the processes of legal and judicial institutions, so that their services can be accessed and availed for public advocacy.
- d. To establish a clear and holistic perspective about the legal system and its applications in today's globalised, technological know-how and competitive world.
- e. To have a hands-on experience by visiting courts, related government offices, police stations and jail etc..

AND whereas, DSLSA has agreed to partner with DRC with an objective to provide legal education for all so that justice is not denied to the citizens by reasons of lack of awareness or other lacunae or handicap. DSLSA shall partner with DRC for creating awareness among non-law stakeholders of the society, subject to the following terms and conditions set out herein:

NOW therefore, this Agreement witnesses as follows:

CLAUSE -1 Commencement, Duration and Renewal

- 1.1 This Agreement shall come into force with effect from 01.08.2021.
- 1.2 This Agreement would be for a period of **three** years i.e., till 31.07.2024.
- 1.3 This agreement may be renewed from time to time subject to such additional/modified conditions as may be mutually agreed between the parties hereto in writing.
- 1.4 The renewal may be formalized through an exchange of letters which shall constitute a legally valid extension of this agreement.

CLAUSE-2 Roles and Responsibilities

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2.1

The roles and responsibilities of the parties hereto, shall be as set out in Annexure -1 hereto, which shall constitute an integral part of this agreement.

CLAUSE-3

DRC in generating awareness on legal issues

3.1

DSLISA shall work on a *no profit, no loss* basis for the said Course. However, for the present a nominal amount of Rs. 5, 000/- is to be charged as fee for each course individually stretching over a period of 3 months by DRC. An additional registration fee of Rs. 500/- shall also be charged by DRC only. However, DRC shall be within its rights to revise the fee structure, by decreasing or increasing periodically or time to time. While doing so DRC will be guided by the paramount objective of the programme. Admission to various courses shall strictly be on merit basis. DSLISA has no involvement in any financial transaction and will provide only the necessary academic support.

3.2

DSLISA/the concerned District Legal Services Authority (DLSA) or DRC shall provide no honorarium to its Secretaries or in house resource persons who would be taking Sessions for Students in the said Courses.

3.3

Resource Person assigned by DSLISA for invited talks/lectures as a Resource Person for a particular session shall be paid for honorarium / remuneration by the DRC as per University of Delhi rules and guidelines.

3.4

An Academic Advisory Board shall be constituted which shall evolve the Course content in view of feedback from the students and other relevant factors including changing scenario, if any. The Board will consist of at least 10(Ten) members nominated by DRC and DSLISA. Each member will have a tenure of 3 (three) years which can be extended by another term of 2 (two) years. The Members of the Board shall meet at least once every year.

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- 3.5 If any collaborating party out of DRC & DSLSA violates any of the obligations qua the legal component, the MOU will be reviewed by Principal DRC & Member Secretary Member DSLSA.
- 3.6 Free Para Legal Trainings shall be provided by the DSLSA to the Students pursuing these courses in DRC.
- 3.7 Free publicity material for legal awareness will be provided by the DSLSA to the DRC for distribution amongst Students attending the Courses.
- 3.8 DRC shall give adequate publicity to the work carried out by DSLSA by way of advertisements through various modes.
- 3.9 The data maintained by DRC in respect of various Sessions and beneficiaries will be shared with the DSLSA on periodic basis.
- 3.10 The progress of activities of this program shall be reviewed every quarter by the Academic Advisory Board comprising of the representatives from DSLSA and DRC.

In **WITNESS WHEREOF**, the parties hereto have signed two original copies of this MoU agreement on 21/07/2021 herein above written.

Signature : [Signature]
Name : SAVITA ROY
Designation PRINCIPAL & PROF.

Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7

With SEAL

For and on behalf of DRC

Signature : [Signature]
Name: KANWAL JEET ARORA
Designation M.S. DSLSA
KANWAL JEET ARORA, DHS
Member Secretary

Delhi State Legal Services Authority,
Patiala House Courts, New Delhi

With SEAL

For and on behalf of DSLSA

ANNEXURE-A

**ROLES AND RESPONSIBILITIES OF PARTIES TO THE MoU
BETWEEN
DAULAT RAM COLLEGE, UNIVERSITY OF DELHI (DRC)
&
THE DELHI STATE LEGAL SERVICES AUTHORITY (DSLISA)**

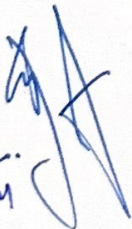
- A) Roles and responsibilities of DRC
- B) Roles and responsibilities of DSLISA

The objective of this collaboration is to create legal awareness and legal literacy amongst non-legal background students so that justice is not denied to the citizens by reasons of lack of awareness or other lacunae.

A) Roles and responsibilities of DRC

- To provide remuneration to Resource Persons nominated by DSLISA as per the University guidelines, other than Secretaries and in-house resource persons of Delhi State Legal Services Authority.
- To provide remuneration to resource persons deputed by DSLISA for setting and evaluating the examination papers as per the University guidelines.
- To select students eligible for the courses strictly on merit, as prescribed in the brochure.
- To collect **One Time Registration Fee of Rs.500/-** from all the applicants apart from a minimum Course Fee of Rs.5,000/- from each selected candidate.
- To revise the registration fee and course fee keeping in view the main objective of the programme.
- To nominate 5 members to Academic Advisory Board which shall be constituted to review the course/content of its modules in view of Feedback from the students and also to accommodate any changes

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that board may feel is required in the interest of the students. To periodically review the progress of each course.

- To facilitate smooth running of classes (*virtually or physically*) and to provide necessary space and infrastructure for the same.
- To give adequate publicity to the work carried out by DSLSA by way of advertisements through various modes.
- To maintain and provide to DSLSA data maintained in respect of various Sessions and beneficiaries.
- To carry any activity which the Principal of DRC and/or Coordinator deems appropriate for the effective management of the courses of this programme.

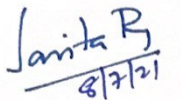
C) Roles and responsibilities of DSLSA

- To nominate 5 members to Academic Advisory Board which shall be constituted to review the course/content of its modules in view of Feedback from the students and also to accommodate any changes that board may feel is required in the interest of the students. To periodically review the progress of each course.
- To prepare the initial course module for various courses and assign credits for each course module in consultation with the Principal of DRC and/or Coordinator of the programme.
- To prepare assessment papers for evaluation of students and to mark the answer sheets of students as provided by DRC for both Continuous evaluation and End term examination.
- To provide the Resource Person(s) for each module as per class time table. The schedule of classes will be finalized by DRC in consultation with DSLSA before the commencement of each course.
- To ensure that the Resource Person(s) provided by DSLSA shall complete the entire course(s) within the given time limit.

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- To Invite eminent personalities in different areas of expertise for lectures / talks etc. with mutual discussion of DRC.
- The Resource Person(s) will cooperate with Coordinator(s) in timely declaration of results.


Principal
Daulat Ram College
University of Delhi
Maurice Nagar, Delhi-7


KANWAL JEET ARORA, DHJS
Member Secretary
Delhi State Legal Services Authority,
Patiala House Courts, New Delhi